

## **SUPERVISOR'S STATEMENT OF WORK with Tenant Verification**

In accordance with COMAR 26.16.02.03, certification of visual inspection shall not be issued unless the inspector receives a signed statement from an accredited supervisor stating all treatment were performed in accordance with the statute and applicable regulations.

Environmental Article §819-(f) (2) requires that Supervisor's Statement of Work with Tenant Verification (SSW/TV) be submitted to the Department on or before the tenth day of the month following the month in which the work was completed. The SSW/TV form shall be mailed to MDE at PO Box 1800 Washington Blvd, Baltimore, MD 21230 attn Lead SSW/TV. A copy of the signed SSW/TV report shall be provided to the Tenant by the Property Owner. The Property Owner shall provide a copy of the SSW/TV to the Department on or before 10<sup>th</sup> day of the month following the month in which the work was completed.

**If the tenant fails or refuses to verify** the statement of work performed on the affected property, the owner shall within 5 business days of the failure or refusal, contact an accredited inspector under §6-818 to inspect the affected property. The property must be inspected by an accredited inspector at the owner's expense.

Inspections that are performed due to lack of tenant verification of the SSW/TV shall include a Supervisors Statement of Work that has been verified by an accredited Visual Inspector (VI) or Risk Assessor (RA) stating that the work required was performed under § 6-819.

If additional work is required; the owner shall have 20 days after the receipt of the failing MDE 330 from the VI or RA to have the work performed by an accredited Maintenance and Repainting Supervisor's (S4) and re-inspected by accredited VI or RA. If the winter waiver period is in affect the inspector shall perform the winter waiver re-inspection on the affected property after the additional work to the defective exterior painted surfaces is completed and issue a Form D to the MDE 330 report certifying that the work is complete and has been re-inspected.

### **The Modified Risk Reduction standard requires:**

- (1) A visual review of all exterior and interior painted surfaces;
- (2) The removal and repainting of chipping, peeling or flaking paint on exterior and interior painted surfaces;
- (3) The repair of any structural defect that is causing the pain to chip, peel or flake, that the owner of the affected property has knowledge of or, with the exercise of reasonable care, should have knowledge of;
- (4) Stripping and repainting, replacing or encapsulating all interior window sills with vinyl, metal, or an other material in a manner and under conditions approved by the Department;
- (5) Ensure that caps of vinyl, aluminum, or another other material in a manner and under conditions approved by the Department, are installed in all window wells in order to make the window wells smooth and cleanable
- (6) Except for a treated or replacement window that is free of lead-based paint in its friction surfaces, fixing the top sash of all windows in place in order to eliminate the friction caused by the movement of the top sash;
- (7) Re-hanging all doors in order to prevent the rubbing together of a lead-painted surface with another surface;
- (8) Ensure that all kitchen and bathroom floors are overlaid with a smooth, water-resistant covering; and
- (9) HEPA-vacuuming and washing with a detergent, any area of the affected property where repairs were made.

Tenant's Initials: \_\_\_\_\_

MARYLAND DEPARTMENT OF THE ENVIRONMENT

STATEMENT OF WORK PERFORMED

Beginning on \_\_\_\_\_ and ending on \_\_\_\_\_, lead hazard risk reduction treatments: (list each treatment): \_\_\_\_\_

were performed at \_\_\_\_\_ (Street Address, Unit Number, City and Zip Code)

in accordance with the law as well as the regulatory requirements of COMAR 26.16.01.11.

Accredited Abatement Company Name (if applicable)

Accreditation Number

Print Accredited Supervisor Name

Accreditation Number

Accredited Supervisor's Signature

Date

Print Property Owner's Name

MDE Tracking Number

Property Owner's Signature

MDE Certificate Number for this SSW/TV

TENANT'S VERIFICATION

Tenants:

- 1. By signing this form, you are verifying that your rental property meets the Modified Risk Reduction Standard as described on page 1 of this form.
2. Be advised that signing this form may affect your legal rights.
3. If you are not satisfied that the Modified Risk Reduction Standard has been met, you should not execute the statement and you should inform the owner. The owner will have the affected property inspected by a certified inspector at the owner's expense.

Tenant's Printed Name: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Tenant's Signature: \_\_\_\_\_

Lead Risk Reduction Certificate # for Supervisor's Statement of Work with Tenant Verification

The certificate number must be obtained by the contractor prior to seeking the tenant verification of the Supervisor's Statement of Work. Certificate Numbers are obtained by calling MDE at 410-537-3825, ask for Sharon Elliott.

Visual Inspectors or Risk Assessor verifying the completion of lead hazard risk reduction treatment shall notify the Department by telephone or facsimile that the work has been completed. This verification shall be done within 48 hours. Faxes of verification shall be addressed to Sharon Elliott at MDE at 410-537-3156.

Owners of affected property shall verify satisfaction of the modified risk reduction standard by submitting a statement of the work performed on the property, verified by the tenant and an accredited supervisor or contractor, to the Department on or before the tenth day of the month following the month in which the work was completed.

Contractors are required to maintain records of Lead Risk Reduction work for 5 years following the work. Failure to maintain documents may result in issuance of lead violations and penalties.

Owners seeking to satisfy the Maryland Lead Risk Reduction requirements are reminded to register their properties and renew annually with MDE and meet or exceed Maryland's lead risk reduction requirements to ensure eligibility for limited liability.