

LEAD PAINT TRAINING COURSE ACCREDITATION APPLICATION

I. Instructions

Mail application to: **MDE, Lead Poisoning Prevention Program, 1800 Washington Blvd., #630, Baltimore, MD 21230.** There is no fee for this Course application. **All Course accreditation dates will run in conjunction with the Training Provider accreditation.** Applicants are to meet the requirements in the Code of Maryland Regulations (COMAR) 26.16.01. Keep a copy of this application for your records. **Please allow 60 days for processing.** Incomplete or inaccurate applications may be delayed during processing. Verification or further information may be requested by MDE. Please print clearly.

II. General Applicant Information

Full Legal Name of Training Provider

Street Address

City

State

Zip Code

Mailing Address (if different from above)

City

State

Zip Code

Telephone #

Fax #

Email

FEIN

III. Application Type

Check one:

- New Course (1 year accreditation)
 Renewal Course (1 year renewal)

Accreditation #: _____; Expiration date: _____

IV. Training Course Category

Use a separate application for each category applying and attach documentation pertaining to each application as required. Course Completion Certificates for each new accreditation must be included. On separate sheets, include all relative field experience, contractor's or training provider's names, addresses, and telephone numbers. Verification or further documents may be requested by MDE during the application review process.

Check one:

- Risk Assessor (RA)
 Inspector Technician (IT)
 Visual Inspector (VI)
 Maintenance & Repainting Supervisor (S4)
 Removal & Demolition Supervisor (S2)
 Project Designer (PD)
 Abatement Worker (W2) English
 Abatement Worker (W2) Other: _____
 Structural Steel Supervisor (S1)
 Structural Steel Worker (W1)

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Name of Training Provider:

V. Required Documentation

Submit the following with this application accordingly. It may be a hard copy or on a disk or flash drive. These are to be labeled according to the course category. Both Initial and Refresher Curriculums are required to be described and labeled.

New Course Applications:

I. Curriculum

- a. Learning objectives
- * **b. Outline/agenda of course content including time for specific topics.**
 - i. Provide a separate outline for the Initial and Refresher courses (except for courses where Initial and Refresher are both one day).
 - ii. Agenda is to be up to date and instructors are to follow it.
 - iii. Ensure that the agendas reflect no less than the minimum amount of time required for the course.
- c. Description of learning activities (classroom participation and hands-on activities).
- d. List of audio, visual, and other teaching materials being utilized.
- e. Copies of all printed instruction materials (handouts) given to students.
- f. Written plan for administering the examination.
 - i. Copy of examinations.
- g. Written plan for providing photo identification, training certificate, and student information.

* **III. Instructors**

- a. List of Designated Primary Instructor(s) for this course. Primary Instructor(s) must be accredited by MDE.
- b. List of Recognized Expert Instructor(s) for this course, if applicable.
 - i. Documentation of qualifications for each Recognized Expert for this course (see COMAR 26.16.01.18B).

* **IV. Facilities**

- a. List of training facility location(s) with address(es).
- b. Description of training facilities to accommodate curriculum specified (seating, tables, area to perform hands-on activities).

V. If this is a foreign language course application, then also include:

- a. A signed statement in English that the Instructor(s) listed are fluent in the language of the course.
- b. Copies of all printed handouts given to students including agendas and examinations in the language of the course.
 - i. A signed statement verifying the accuracy of the translations for these materials.

Renewal Course Applications:

- I. Copy of **all changed** materials such as: handouts, booklets, outline/agenda and examinations.
- II. Copy of the **asterisked (*)** items above, even if it has not been changed.

VI. Applicant Statement and Signature

This Notice is provided pursuant to § 10-624 of the State Government Article of the Maryland Code. The personal information requested on this form is intended to be used in processing your application. Failure to provide the information requested may result in your application not being processed. You have the right to inspect, amend, or correct this form. The Maryland Department of the Environment ("MDE") is a public agency and subject to the Maryland Public Information Act (Md. Code Ann., State Gov't §§ 10-601, et seq.). This form may be made available on the Internet via MDE's website and is subject to inspection or copying, in whole or in part, by the public and other governmental agencies, if not protected by federal or State law.

As per Environment Article 1-203 and Family Law Article 10-119.3 of Maryland before any license or permit may be issued or renewed, the issuing authority shall verify through the Office of the Comptroller and the Maryland Child Support Enforcement Administration that the applicant has no outstanding taxes, unemployment insurance contributions or child support.

Authorized Representative of Training Provider (print name)	Title
Original Signature of Authorized Representative	Date

Before you mail your application, make sure that you have:

- Filled out all applicable sections of this application
- Provided all required documentation, as specified in Section V
- Signed and dated the application
- Made a copy of your application for your files