

Land Management Administration • Oil Control Program

## Oil Transfer License Fee Report

**ALL STEPS ON THIS FORM MUST BE COMPLETED**

**Step 1: Name of Licensee:** \_\_\_\_\_ **OT Number:** 2015-OT-\_\_\_\_\_

**Step 2: Fee Quarter:**  1<sup>st</sup> (July/Aug/Sept)  2<sup>nd</sup> (Oct/Nov/Dec)  3<sup>rd</sup> (Jan/Feb/March)  4<sup>th</sup> (April/May/June)  
(check one) Due by October 31<sup>st</sup> Due by January 31<sup>st</sup> Due by April 30<sup>th</sup> Due by July 31<sup>st</sup>

**Step 3:** Go to the back of this form, and complete all information, prior to entering any information in Step 4.

### Step 4: Fee Computation:

A. Enter the "Total Gallons" for each month in the spaces below.

Total Gallons for 1<sup>st</sup> Month (from back of form): \_\_\_\_\_  
Total Gallons for 2<sup>nd</sup> Month (from back of form): \_\_\_\_\_  
Total Gallons for 3<sup>rd</sup> Month (from back of form): \_\_\_\_\_

B. Sum totals from "A"  
and enter as Total Gallons for Quarter:

C. Divide "B" by 42 (to determine number of barrels): \_\_\_\_\_

D. Multiply "C" by 0.08 (to determine fee): \$ \_\_\_\_\_

E. Deduct approved credit (if applicable): \$ \_\_\_\_\_

F. Add fees due from previous report (if applicable): \$ \_\_\_\_\_

G. Total amount of fee due with this report:   
Make check payable to: **Maryland Oil Fund**

**Step 5: Signature and Verification:** I certify, under the penalties of perjury, that this report has been examined by me and to the best of my knowledge and belief is a true, correct and complete report.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Telephone: \_\_\_\_\_

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_

**Step 6: MAIL REPORT AND PAYMENT TO: MARYLAND OIL FUND**  
**P.O. Box 1417**  
**Baltimore Maryland 21203-1417**

This Notice is provided pursuant to § 10-624 of the State Government Article of the Maryland Code. The personal information requested on this form is intended to be used in processing your application. Failure to provide the information requested may result in your application not being processed. You have the right to inspect, amend, or correct this form. The Maryland Department of the Environment ("MDE") is a public agency and subject to the Maryland Public Information Act. This form may be made available on the Internet via MDE's website and is subject to inspection or copying, in whole or in part, by the public and other governmental agencies, if not protected by federal or State law.

For Office Use Only		
PCA	COMP-OBJ	SUFFIX
13818	5671	610
Receipt Number: _____		
Receipt Date: _____		
Postmark Date: _____		

**Step 3: Insert Month/Year for each table. List the total number of gallons transferred (whole numbers only) under appropriate transfer types (e.g. pipeline) for each month. If no transfers occurred, insert a zero (0) in the "Total Gallons" box for that month.**

**Month/Year:** \_\_\_\_\_

Product	Pipeline	Marine Vessel	Vessel Name	Truck	Rail	Product Total
Gasoline						
Ethanol/Gasohol						
Kerosene						
Aviation Fuel						
Diesel Fuel						
Biodiesel						
#2 Fuel						
#4 Fuel						
#5 Fuel						
#6 Fuel						
Asphalts						
Hydraulic Oil						
Lubricating Oil						
<b>Other:</b>						

Please Specify \_\_\_\_\_

Sum "Product Totals" to determine **Total Gallons for 1st Month:**

**Month/Year:** \_\_\_\_\_

Product	Pipeline	Marine Vessel	Vessel Name	Truck	Rail	Product Total
Gasoline						
Ethanol/Gasohol						
Kerosene						
Aviation Fuel						
Diesel Fuel						
Biodiesel						
#2 Fuel						
#4 Fuel						
#5 Fuel						
#6 Fuel						
Asphalts						
Hydraulic Oil						
Lubricating Oil						
<b>Other:</b>						

Please Specify \_\_\_\_\_

Sum "Product Totals" to determine **Total Gallons for 2nd Month:**

**Month/Year:** \_\_\_\_\_

Product	Pipeline	Marine Vessel	Vessel Name	Truck	Rail	Product Total
Gasoline						
Ethanol/Gasohol						
Kerosene						
Aviation Fuel						
Diesel Fuel						
Biodiesel						
#2 Fuel						
#4 Fuel						
#5 Fuel						
#6 Fuel						
Asphalts						
Hydraulic Oil						
Lubricating Oil						
<b>Other:</b>						

Please Specify \_\_\_\_\_

Sum "Product Totals" to determine **Total Gallons for 3rd Month:**